



Job Description

Title: Youth Coordinator
Department: Youth Ministry
Position: Part Time: 20 hours per week for 40 weeks.

Support:

Along with the church pastors and his/her fellow staff members, the Youth Coordinator will personally support the church's **CALLING** to

Make disciples of Jesus Christ for the transformation of the world.

In addition, he/she will honor the following **MISSIONAL STRATEGIES** of our church:

- ***Loving God***
- ***Growing Together***
- ***Serving Others***

Skills/Qualifications:

- Exemplifies an interest in Christian growth and is growing in his/her walk
- Ability to easily express his/her personal relationship with Christ
- Ability to envision, plan, and implement age specific ministries for ages 6th to 12th grade
- Knowledge of the Bible and ability to translate the stories and values to students
- Ability to recruit and train volunteers
- Ability to communicate effectively and professionally with students, parents, volunteers, and staff while keeping them informed at all times
- Time management skills to effectively operate and develop all programs
- Innovative and dynamic approach to teaching students while growing ministry
- Excellent speaking skills that are audience appropriate
- Possess outstanding organizational skills and attention to detail
- Ability to use time wisely and multi-task
- Trustworthiness and holds confidentiality while displaying excellent discernment in making timely and appropriate decisions
- Pleasant demeanor; flexibility and willingness to provide assistance to all First UMC staff, volunteers, and church members in which he/she interacts
- Bachelor's Degree in Religion, Child Development, or Education; and/or similar work history and experience
- Will be an active member of First UMC, Angeleton
- Creatively build relationships with youth in and out of the church
- Get youth plugged into life groups and stress the importance the Weekly ABC's
- Develop a youth leadership team to help lead and grow the ministry



Essential Functions:

- Planning and leadership of the student ministries program; preparing and leading Bible studies, programs, fellowship, weekly worship, confirmation, and mission opportunities
- Continually recruit and encourage adults to volunteer in the student ministries.
- Create a Christ-centered ministry that deepens student's faith and partners with them on their spiritual journey
- Continually recruit and encourage adults to volunteer in student ministry.
- Provide training, informational meetings and encouragement for volunteers
- Develop relationship/partnership with students and their families
- Provide clear and timely planning and communication of ministry events to families
- Will spend planned time in the community and AISD to help build relationships
- Encourage youth participation in district/conference functions
- Provide ongoing care to youth and families as needed
- Maintain the youth ministry budget and support mission and fundraising events
- Enforce and ensure that all Safe Sanctuary guidelines are followed by all people
- Create a culture of service, diversity, and a willingness to share their story and God's story and to understand how they are related
- Recruit youth to assist with VBS and other community outreach programs
- Passionately lead youth in their walk with Christ while captivating their attention to grow

Accountability:

The Youth Coordinator reports to the Senior Pastor or, in his/her absence, to the directed member of clergy.

I have read and received a copy of my job description. I understand what is expected of me.

Employee: _____ Date: _____

Supervisor Signature: _____ Date: _____

SPRC Chair Signature: _____ Date: _____